



**REHVA Co-operation Group 43 Meeting
(Previously REHVA Region One)**

Minutes

May 21st, 2016

9.00 – 12.00

Room Bondestuen at Aalborg Congress & Culture Centre (AKKC)
Aalborg, Denmark

<p><u>Distribution of the minutes:</u></p> <ul style="list-style-type: none"> • Participants • COP Members <p><u>Participants:</u></p> <ul style="list-style-type: none"> • Livio Mazzarella (AICARR) – LV (Chair) • Hans Besselink (TVVL) – HB • Juan Travesi (ATECYR) – JT • Francesca d'Ambrosio (AICARR) – FdA • Hywel Davies (CIBSE) – HD • Thomas Terhorst (VDI) – TT • Uwe Franzke (VDI) – UF • Birgit Müller (VDI) – BM • Michael Schmidt (VDI) - MS • Chiara Girardi (Secretary) – CG 	<p><u>Excused:</u></p> <ul style="list-style-type: none"> • Manuel Gameiro da Silva (ODE) – MG • Luis Malheiro (ODE) – LM • John Lens (TVVL) – JL • Joris Mampaey (ATIC) – JM • Anita (REHVA) - AD
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	<i>ITEMS</i>	<i>ACTIONS</i>
1)	Welcome and introductions	LV as Chair welcomed all the participants
2)	Assessment of the Agenda – Minutes 42nd COP Meeting	LV and all the participants agreed on both Agenda and previous meeting's minutes. Modification of some spelling mistakes regarding surnames presented on the minutes Balance Sheet and Financial Report agreed All the participants agreed on suspending the payment of fees for the year of 2016. It will be re-established when it will be necessary
3)	EU policy alert	All the participants agreed on receiving a report with clarifications regarding the EU Policy alert and the relationship with the EU Commission by the end of 2016. After the reception of the report, the COP Members will evaluate if the EU policy alert are still needed or not. The value of the EU Policy Alert is not directly proportionate on the amount of them, but on their quality. Lobbying in Brussels should be done by REHVA and REHVA Members should receive from REHVA the main information to be able to lobby on national level. MS and JT suggested to send the EU policy alert to all the REHVA Members so the Members could even come back to us directly with lobbying actions advises to be used at national and European level. HD affirmed that the EU policy alert takes care of policy news instead of being a policy alert. It could be long even just two lines but it shouldn't be a newsletter, it should be short and simple. The Members need an alert when it is necessary, the alert should, in particular, inform Members regarding call for experts to attend meetings. HB raised the question regarding the utility of the EU policy alert.

<p>4) COP general policy</p>	<p>What does the COP offer to National Associations to members of members and supporters? The services are coherent with the expectations? (questions of Stefano Corganti to all the Committees)</p> <p>LV affirmed that, in the past, the role of COP was mainly to develop Guidebooks, role which is covered now by TRC and PMC. It seems that also today the main outcome from REHVA to National Association (NA) and supporters is still guidebooks production. Survey was never done to ask to National Association and supporters what's are their expectations on REHVA and, specifically, the COP Group, if any.</p> <p>LV raised up then a second general question on what relationship exists today between REHVA and ASHRAE and how to react to the ASHAE aggressive policy on Europe.</p> <p>One foreseen possibility is that all the members of NA becomes REHVA member, in order to give more power to REHVA in Europe having more members of ASHRAE and to stop their colonization.</p> <p>To go forward in such direction COP members should be in a stricter relationship among themselves with the goal of strengthening REHVA.</p> <p>HD affirmed that ASHRAE look at us and see a group of associations together under the same umbrella. FdA supported the idea that the members of national associations become members of the REHVA.</p> <p>LM, following the idea of starting to strength the relationship at least among the COP member associations, proposed to share among COP relevant national publications already available in English or that can be translated in English to became NA-REHVA GB.</p> <p>MS proposed to start with a survey to know what the National Association can share asking them few questions in order to know what they have and what they don't.</p> <p>FdA suggested that we should discuss this ASHRAE policy with Bjarne W. Olesen, incoming ASHARE president and former REHVA vice-president.</p> <p>LV remarked that today a lot of CEN standards are becoming ISO standards and this can reinforce REHVA position word while (and thus as COP we have to support this) respect to ASHRAE which is mainly working on and using their own standards.</p> <p>MS said that there is no regular representation of REHVA in the CEN meetings, REHVA should need a bigger group of people that could attend these committees.</p> <p>JT stated that part of the problem is also in REHVA, because most of the REHVA GB don't deal with main topics.</p> <p>MS suggested to act now in order to have a weight against ASHRAE. REHVA should try to find a solution with them in the current state of the affairs.</p> <p>HB concluded saying: "we can beat them or you can join them (ASHRAE)".</p> <p>FdA affirmed that the relationship with ASHRAE is a REHVA problem not a COP problem.</p>	
<p>5) Proposal for Future Work Programme</p>	<p>LV presented the Building Performance Simulation tool Open sources project, which was also presented to TRC,</p>	

		<p>just to rise up some interest and to collect feedback before to open it to any possible contribution. LV apologised about the Data Weather Directory Handbook, which is still waiting for some data collection he did not stated jet, and asked to TT to “force” him to complete the work.</p>	
6)	REHVA Dictionary, future development and finance	<p>COP decided to include in the Dictionary HVAC control terms. VDI provided an excel spreadsheet to REHVA members with English and German terms and their explanation. Up to now only Russian, Dutch and Italian have been provided. (is Spanish ongoing?) LV has found some unclear definition and he added some more term; thus his translation will be sent to VDI to check the consistency and this final revision will be send to all participant to ask to review the already ready translations accordingly or to start with this new version if not already available. We need to know how much the website hosting company will charge us to include such new terms in the actual dictionary database. The opportunity to add also terminological explanations (ready only in English, German and Italian) was raised up, but it was clarified that while Dictionary is available on the public side of the website, the terminology is on the private side. Thus only terms will be added to the Dictionary. A proposal was made to put an advertise on the Dictionary page that paying the subscription it is possible to have access to the terminology. LV was informing participants that 8000€ offer for the dictionary app, for both Android and IOS, was received but was not available at the moment to examine it and seemed to be too high. Chiara will check when back to the office about this offer and will look for other offers for the same services. The decision will be taken after the dissemination of information regarding the App’s offer will be done by email or WebEx. The TTVL project nZEB Hospital presented in 2015 in COP meeting will be send to all the participants. VDI will inform us if they will be interested in participating in the report of the study – it can be the base for a guideline – to be formalize in TRC. HB asked to finance the TTVL project with COP Budget (3000€) and, if financed, he will make a report by the end of 2016. The participants agreed to finance it but required that it should focus more on reusable procedure, i.e., it should also applicable in other Countries other than The Netherland.</p>	<p>CG - done</p> <p>HB</p>
7)	Any other business	No other business	
8)	Date and Venue of next Meeting	<p>We will fix the meeting after the next Board Meeting, July 4thm 2016 Possibility to have a WebEx Meeting</p>	
9)	Closure	Closure 12.06	