



MINUTES

REHVA Co-operation Group 45th Meeting

Date and time: 13 November 2017, 10.00-12.30

Location: MAI, Brussels

PARTICIPANTS

Hans Besselink (HB)
Tiziana Buso (TB)
Hywel Davies (HD)
Stephen Matthews (SM)
Livio Mazzarella (LM)
Juan Travesi (JT)
Rafael Vazquez (RV)

DISTRIBUTION

Participants
COP Members
Board Members
REHVA Office

ITEMS	DISCUSSION & DECISIONS	ACTIONS
1. Welcome and introduction	LM opens the meeting and goes through the Agenda points of this COP meeting, which is approved.	
2. Minutes of last meeting	LM goes through the minutes of the previous COP meeting (3 April 2017) to spot further discussion items. An open discussion item is the link of COP to REHVA Members: LM explains that one of the original objectives of COP was to finance Guidebooks. TRC and PMC are now in charge of this task, while COP can finance pre-guidebook studies. Other open issues deal with the REHVA dictionary: the comparison among commissioning terms and the enlargement of the pool of languages. These items will be discussed in the next COP meeting.	CG
3. Dictionary App Statistics	LM displays the report on App downloads, with quite low numbers until 3 November. LM mentions that AiCARR will present the App during MCE. JT agree that the App is very useful and its COP task to advertise it more. TB mentions that REHVA share with its members the REHVA app banner, asking them to share it in their website. LM comments that definitely more advertisement is needed but the downloads from China and India (see download report) are positive signals. LM asks to prepare a poster and	TB - done

	<p>leaflets about the REHVA App, to share with Members and to distribute at MCE2018.</p> <p>LM envisages that the current version of the REHVA App can be the based for further adds-in, e.g. the AiCARR App.</p>	
4. Control System terms	<p>JT sends to TB Spanish-German translations (Annex 1). LM reports that no further contributions were collected, thus the COP will need to discuss with PMC to find additional translators.</p>	TB - done
5. COP mission	<p>LM questions the mission of COP: which activities to increase the knowledge of HVA in Europe? How to Cooperate to improve information exchange?</p> <p>The mission of Region One were REHVA Guidebooks and Dictionary. The current activities financed by COP is Dictionary improvement, the App and was nZEB hospitals guidebooks preliminary research. Probably it is time to rethink the COP mission. LM mentions that COP mission should reflect the aim of increasing cooperation among REHVA members, strengthening the relationships among National Association more than among people, and should focus on supporting smaller REHVA member associations in developing services for their own members.</p> <p>Following this idea, LM proposes to create a catalogue of the most relevant of publications of the COP associations, as a powerful tool to give to NMA, mainly Eastern Countries, to attract and service members.</p> <p>LM also proposes to create a directory of EU standards. JT suggests to include French and English standards in this database, because these are reference points for Africa, India and Middle East. LM notes that a similar project is in place within CEN; LM will talk to Jaap Hogeling about this initiative.</p> <p>HD remarks that in UK WELL certification in gaining interest, even though WELL is a US-based certification scheme. In this view, UK certification body is now preparing a document where they present the UK standard corresponding to the US one. HD/SM can share the results of this initiative with the COP. LM agrees with this initiative.</p> <p>LM suggests having design data addition to the Weather Data Directory, to have an offer to European Countries, which can compete with ASHRAE.</p>	<p>LM</p> <p>HD/SM</p>
6. Any other business	<p>LM reported that ASHARE in going to create a new European Region and this is alarming for smaller REHVA member that expect that REHVA is somehow going to protect them from a kind of ASHRAE colonization. What COP can do is to help such members to become stronger through the actions foreseen at point 5. (COP mission).</p>	