



MINUTES

TRC meeting

Date and time: 12 November 2018, 16:15-18:30 CET

Location: MAI, rue Washington 40, 1050 Brussels

PARTICIPANTS

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|--|------------------------------------|
| 1. Andrei Litiu (AL) | 20. Nick Van Loy (NVL) |
| 2. Nejc Brelih-Wasowski (NBW) | 21. Rafael Vazquez (RV) |
| 3. Miguel Angel Llopis (MAL) | 22. Benst Johansson (BJ) |
| 4. Pedro Vicente Quiles (PVQ) | 23. Stefaan Vanderstraeten (SV) |
| 5. Balázs András-Tövissi (BAT) | 24. Anna Bogdan (AB) |
| 6. Zoltan Magyar (ZM) | 25. Undine Stricker-Berghoff (USB) |
| 7. Manuel Gameiro da Silva (MGdS) | 26. Juliette Albiac (JA) |
| 8. Frank Hovorka (FH) | 27. Sarah Debbiche Krichen (SDK) |
| 9. Olli Seppanen (OS) | 28. Jaap Hogeling (JH) |
| 10. Francesca Romana d'Ambrosio (FRdA) | 29. Cesar Valmaseda (CV) |
| 11. Stefano Corgnati (SC) | 30. Matteo Urbani (MU) |
| 12. Hywel Davies (HD) | 31. Carsten Rode (CR) |
| 13. Hans Besselink (HB) | 32. Serafin Graña (SG) |
| 14. Guangyu Cao (GC) | 33. Christian Feldmann (CF) |
| 15. Marija Todorovic (MT) | 34. Martin Thalfeldt (MT) |
| 16. Branislav Todorovic (BT) | 35. Ioan Silviu Dobosi (ISD) |
| 17. Juan Travesi (JT) | 36. Livio Mazzarella (LM) |
| 18. Catalin Lungu (CT) | 37. Jarek Kurnitski (JK) |
| 19. Sorin Burchiu (SB) | 38. Tiziana Buso (TB) |
| | 39. Stefan Plesser (SP) from 17:00 |

DISTRIBUTION

Participants
TRC Core members
TRC Corresponding members
Board Members
REHVA Office

ITEMS	DISCUSSION & DECISIONS	ACTIONS
1. Opening	JK opens the meeting at 16.15.	
2. Agenda and Minutes	JK presents the meeting agenda, that is approved. JK goes through the minutes of the TRC meeting of 5 September, that are approved.	

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3. Task Force updates (part I)	<p>TB presents the <u>upcoming guidebooks</u>, until and after CLIMA 2019 (May 2019) (see Annex 1). The presentation is the starting point for updates on specific topics:</p> <ul style="list-style-type: none"> - HB affirms that the REHVA-ASHRAE Guidebook on nZEB hospitals will also be ready by CLIMA 2019. TB remarks that publishing agreements have to be taken before deciding on a publication date. TB will organize a bilateral meeting with TVVL to discuss about it further. - LM states that the draft text of Part I of the REHVA-ASHRAE guidebook on IEQ in schools will be ready by the end of the year. - About the update of GB 11 - “Air filtration in HVAC systems”, FRdA questions who is in charge of deciding whether the Guidebook will be an update (keeping the same numbering) or a new publication (new number). JK answers that the decision is taken by the TRC based on what’s new in the Guidebook in terms of contents. - LM reports about the weather data directory: there is an agreement between REHVA and Faidee. The text of the book is ready and it will include an example of weather data in it. The other databases will be included as external links, that the readers can purchase separately. LM asked to fill in a template for the weather data, to ensure a quality and homogenous database. 	TB
	<p>AL presents the <u>work plan of the Smart Building Task Force</u> (see Annex 2). FRdA comments that the deadline for the first draft of chapters (April 2019) is too optimistic. AL replies that the timeline was already approved in the previous TRC meeting and that it follows the REHVA-eu.bac Task Force timeline. JK adds that having a short time schedule might be good for providing timely inputs to the SRI study. However, JK comments that the contents might include too many topics. In any case, these aspects can be address at a later stage and JK proposes to approve the work plan.</p> <p style="text-align: center;">TRC DECISION</p> <p>The work plan is approved</p>	
4. EU policy activities	<p>JA and SDK, from <u>Fire Safety Europe</u>, present the activities of the federations and possible topics for collaboration (See Annex 3). JK confirms REHVA’s interest in collaborating. MT suggests including renewables in the discussion. CL mentions that Fire Safety in buildings is one of the topics of CLIMA 2019, and Fire Safety Europe is welcome to organize a workshop or to submit a paper.</p>	
	<p>AD reports REHVA’s activities with respect to the <u>EPBD Guidance note</u>:</p> <p>1) REHVA experts’ comments were submitted;</p>	

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	<p>2) REHVA representatives had a meeting with the European Commission in charge of it, one of them. Pau Audi Garcia, being a speaker at the REHVA Brussels Summit Conference;</p> <p>3) After the meeting, REHVA shared with the EU Officers some relevant REHVA Guidebooks and technical documents.</p> <p>It is still not sure when the Guidance note will be released, and which are the results of REHVA's actions, most likely in December. (NOTE: the draft Guidance note was sent by AD to the involved REHVA experts on 10 December)</p>	
	<p>JK introduces the past REHVA activities about the Smart Readiness Indicator (see TRC meeting minutes of 21/04/2018, 15/05/2018, 05/09/2018). SC report the REHVA Board decision on how to cope with the SRI from now on: the Board decided to create an advocacy group that puts together TRC experts, REHVA Supporters and the Board. The advocacy group will be chaired by FH. This will enable the preparation of a position paper that fully represents REHVA position on the topic. Next action in this direction will be to include all the discussed points (including IEQ) in the REHVA position paper. Moreover, also REHVA Supporters expressed interest in collaborating in this document.</p> <p>AD presents the tender specifications for the second SRI study and REHVA possible collaboration pathways (see Annex 4). JH states that while REHVA is now more involved in tasks 1 to 3, task 4 seems to be actually the most interesting. HD comments that the real question from REHVA side is how to get ready to be "unpleasant" and state that the SRI is not useful. JK says that REHVA already expressed skepticism in its previous comments and it's now time to support possible solutions with evidences. MGdS replies that still the SRI is an opportunity for REHVA to be heard and it is a topic of interest for the building professionals that REHVA represents. LM underlines that REHVA must be very clear in the scope that we see for the SRI. FH comments that the SRI is a huge opportunity and that REHVA needs to work carefully on what we want to express. This action can open the doors for many collaborations, e.g. with utilities and certification bodies.</p>	FH
5. Task Force updates (part II)	<p>SP presents the REHVA-QUANTUM Task Force on Quality Management services (see Annex 5), to be launched at CLIMA 2019. SP asks for approval of the reviewers and FRdA asks to include among them also Luca Alberto Pitera'. Both proposals are approved.</p> <p>TRC DECISION</p> <p>The reviewer of the QUANTUM-REHVA Guidebook are:</p> <ul style="list-style-type: none"> • Bonnie Brook • Andres J. Sepúlveda • Oliver Baumann • Luca Alberto Pitera' 	

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	SP also presents two options of Guidebook title. JK suggests selecting one of the two at a later stage, based on the Guidebook contents.	
6. New Task Forces	<p>MT presents the idea of a Task Force on a EPC common scale, to compare energy performance requirements in different climates, proposed by JK and MT (see Annex 6). MT suggests cooperation with ALDREN, EPB Center, IEA Annex 49 and SHASE. MT calls for volunteers to join the Task Force.</p> <p>LM suggests evaluating carefully whether there is “space” for the results of this Task Force in the European context: while Europe surely needs a harmonized energy performance scale, the application of this scale at the national level might not be welcome by the single Member States. JK replies that the scope of the Task Force is the first option mentioned by LM: to make EP comparison across EU possible by defining a common scale.</p> <p>FH asks what’s the added value of this Task Force with respect to ALDREN. MT replies this work will deal with new buildings, that will be simulated in a comparable way as a way to set up a comparable scale.</p> <p style="text-align: center;">TRC DECISION</p> <p>The Task Force idea is approved</p> <p>MT will collect names of interested contributors and will present Task Force work plan during the next TRC meeting.</p>	MT
7. CLIMA 2019	CL reminds to the audience to subscribe to the CLIMA 2019 newsletter and social media channels. He announces that the deadline for paper submission will be postponed to 1 January and that the abstract submission platform will be re-opened for one week at the one of November. CL also reminds that there are still workshop slots available.	
8. Other	Due to a lack of time, JK postpones all the other discussion items to the next TRC meeting, that will take place in early 2019. TB will send out a Doodle to define the date. JK closes the meeting at 18:30.	TB