



MINUTES

REHVA Co-operation Group 48th meeting

Date and time: 25 May 2019 at 10:00-12:00

Location: JW Marriott Bucharest Grand Hotel

Meeting room: Oradea

DISTRIBUTION

COP Core Members
COP Corresponding Members
REHVA Office
Participants

Participants:

Livio Mazzarella, chair - LM
Rebeka Maršnjak, secretary - RM
Francesca d'Ambrosio (AiCARR, Italy) - FdA
Rafael Vazquez (ATECYR, Spain) - RV
Juan Travesi (ATECYR, Spain) - JT
Birgit Muller (VDI, Germany) - BM
Uwe Franzke (VDI, Germany) - UF
Frederike Wittkopp (VDI, Germany) - FW
Serafin Grana (ODE, Portugal) - SG
Tuba Bingol Altiok (TTMD, Turkey) - TbA
Murat Cakan (TTMD, Turkey) - MC
Kemal Gani Bayraktar (TTMD, Turkey) - KgB

ITEM	DOCUMENTS
<ul style="list-style-type: none">Welcome and approval of agenda	LM presented the agenda. Participants confirmed it.
<ul style="list-style-type: none">Minutes of the last meeting	LM presented the last meeting minutes. Meanwhile, there were some pending tasks that need to be followed up. HVAC terminology According to the last COP minutes, Serafin and Rebeka have to follow up about the Portuguese translation of the HVAC terminology. LM and JH need to follow up to include Chinese translations. Not major info yet.

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	<p>Weather data directory RM has to send the request to Members to provide the information about design weather data per each country. LM suggested that all REHVA members through TRC should provide these national design data. RM has to follow up with Livio about this and prepare emails to send across to REHVA members. LM requested for two pages per members to share those standardized weather data.</p> <p>LM explained that when this collection of data will be finalized, COP will decide on the publication version, either in hard copy or PDF. LM suggested both, as a package. But it has to be discussed with the PMC. The aim is to strengthen REHVA. COP members agreed that this weather data collection is important, especially for the fact that the performance of building will be affected by the future weather data, and references are made to what is today available of such future weather data.</p> <p>International standards</p> <p>Mainly it was discussed how to make translations of CEN standards into different languages.</p> <p>European guidelines on indoor quality LM informed COP about the delay of the draft on European guidelines from AiCARR side due to the delay of the project. The draft shall be provided before Brussels Summit 2019.</p> <p>Minutes were approved.</p>
<ul style="list-style-type: none"> • REHVA App 	<p>LM presented the download statistics of the REHVA App. In 2018, it was 629 downloads in total, with the leading countries such as Sweden, Finland, Poland, France, Germany and Turkey. For the first part of the 2019 we have 141 downloads in total, with majority of the downloads from Sweden, Finland, US and Poland. The approval of the final offer for the App upgrade including the unit converted was presented and approved for an overall cost of 2.91892,00 €.</p> <p>MC suggested to translate to various languages the APP pages, including Arabic language. LM agreed with this idea and supported also for Chinese translation. LM decided to share together with Jaap Hogeling as a chair of the REHVA External Relations Committee the choice of other possible foreign languages.</p>

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	<p>At the same time, LM asked to MC if possible, to provide translations in Arabic of the App pages in a way that COP can include it in a next App upgrade. Thus LM asked RM to look for the costs will be for translating in all REHEVA European languages.</p> <p>RM informed COP members about the delay on REHVA App modification, which is due to more developing time needed to fully apply it on the new REHVA website.</p> <p>LM exposed the idea to include weather data into REHVA App once the collection of the weather data is fully provided by REHVA members. This idea will be explored when the data are available.</p>
<ul style="list-style-type: none"> • REHVA Dictionary 	<p>COP officially approved financial contribution to the REHVA revamp of the website, which covers some of the costs SEO optimization of the Dictionary. The offer from web developer was again showed and officially approved. It was approved that COP will contribute 4.000 euros.</p> <p>KgB also suggested to include the link to the eShop within the REHVA App. If not possible before, COP will ask for the additional offer to have an overview.</p>
<ul style="list-style-type: none"> • COP Projects 	<p>LM followed up on the ongoing or pending projects.</p> <p>European guidelines publication LM presented the idea of this guidelines. Due to the European directives and common EU framework he pointed out that we have a good standardization and we are slowly overcoming ASHRAE. We need to influence on the other EU countries to implement the CEN standards through some European guidelines etc. LM suggested that we should focus on the European countries, thus we need to cooperate with the external relations committee to not to overlap, to identify how we can successfully act.</p> <p>As decided last meeting and reported in last meeting point, LM reported that AICARR has got some delay in preparing a draft of an air quality guideline and will try to send some draft before the next COP meeting will be held during REHVA Brussels Summit in November.</p>
<ul style="list-style-type: none"> • COP mission 	<p>LM asked participants about new suggestions on the work of the COP Committee and if there is anything that needs to be changed.</p> <p>To change the time position of the meetings</p> <p>All participants agreed that the usual position of time of the COP meeting is overlapping with others such as SCANVAC meetings for example. It was suggested to change schedule that is not in parallel with SCANVAC and</p>

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other meetings. This because COP is s a cooperation group open to anyone likes to cooperate and thus it is important to enable everybody to attend this meeting.

Suggested changes on the status of the COP within REHVA

Secondly, participants also discussed about the change of the status of the COP group within REHVA structure. LM exposed the call for a more formal position inside the REHVA structure. LM highlighted that COP is a specific task force of cooperation and we need to have more formal position.

JT exposed that the best option it might be to become a cooperation committee. JT also highlighted that it is crucial to first increase this group. For example, according to the statistics the most interested in dictionary are Scandinavian countries.

To increase the members in the COP group

LM explained that to be able to include more members to our group, one possible option is to have to levels of members: financing members and no-financing members. This will enlarge the plateau without changing the nature of the actual group. The no-financing members will participate to the work but cannot vote on decisions. Two different schemes are possible for financing: yearly extra fee (as until now) or on specific project budget. In this way we can increase participation and COP is transparent, available to all interested countries.

JT reported that the case of FAIAR has similar structure already, where the core members are the paying fee and smaller associations contribute with smaller amounts when needed.

LM concluded that COP needs to discuss this with the Board and to decide on how to proceed in the best way.

UF explained the situation in Germany where the standard VDI member does not understand why to cooperate with REHVA. UF highlighted the position that VDI fully supports to strengthen the cooperation inside REHVA with the suggestion to create project meetings and to bring people to work together on specific projects.

BM joined this position and added that we have to make meetings of this group more productive and more inclusive.

FdA explained that the power of COP is its independence. At the same time is crucial to cooperate with SCANVAC and other associations. LM pointed out that COP the group is not geographically characterized as SCANVAC.

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	<p>KgB suggested that the COP has to follow up the global trends, best practices by countries. Each country shall define what are their regional trends and to share it with COP. In that case, COP can provide a platform to tackle different trends in HVAC sector not only regionally but at the REHVA level.</p> <p>LM concluded that he will prepare a proposal for a new COP status as Standing REHVA Committee to submit the REHVA Board and, before to send it, this will be shared with the COP members to include their comments.</p>
<ul style="list-style-type: none"> Any other subjects 	<p>Election of the chair: it will be postponed after the COP status change, if approved.</p>